



# Covid 19 Vaccination Policy

<b>Responsible Officer</b>	Chief Executive Officer
<b>Relevant Delegations</b>	Director Corporate Services
<b>Legislation and References</b>	Local Government Act 1999 Work Health & Safety Act 2012

## 1. Introduction

- 1.1 The Council is committed to reducing the risk of transmission of COVID-19 in the Workplace, including as a result of interactions amongst Council Members themselves and between Council Members and members of the public, in the course of carrying out their functions pursuant to the Act.
- 1.2 Section 75G of the *Local Government Act 1999* (SA), obliges Council Members to take reasonable steps to not adversely affect the health and safety of other members of council or employees of the council.
- 1.3 Being vaccinated is one of the steps Council Members can take to minimise the transmission of COVID-19 in the Workplace and the broader community.
- 1.4 This policy sets out the Council's position regarding the COVID-19 Vaccine in respect of Council Members.

## 2. Scope

- 2.1 This policy applies to all Council Members.

## 3. Definitions

<b>Act</b>	<i>Local Government Act 1999</i> (SA).
<b>CEO</b>	Chief Executive Officer.
<b>COVID-19 Vaccine</b>	COVID-19 vaccine approved by the Therapeutic Goods Administration for use in Australia.
<b>Council</b>	The Council body of the Clare and Gilbert Valleys Council.
<b>Council Member</b>	A person appointed as a member of the Council pursuant to the Act.

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**Medical contraindication to vaccination** A condition that precludes a person from receiving a COVID-19 vaccine as certified by a medical practitioner in accordance with the guidelines published from time to time by ATAGI on the basis that it may increase the chance of a serious adverse event. A medical contraindication may be permanent or temporary.

**Vaccination** The process of administering a COVID-19 vaccine.

**Workplace** A place where functions are carried out by a Council Member for the Council and includes any place where a Council Member goes, or is likely to be, while carrying out functions pursuant to the Act. This includes, but is not limited to, the Council Chamber.

## 4. Covid-19 vaccination

### 4.1 Council's position

- 4.1.1 The Council has agreed that it is its expectation that all Council Members will be fully vaccinated against COVID-19, in accordance with ATAGI guidelines and recommendations in place from time to time. This includes any booster shots of a COVID-19 vaccine.
- 4.1.2 If Vaccination is required of a Council Member by way of Federal and/or State Government direction/order, the Council Member subject to such a direction/order must ensure that they meet the relevant requirements to continue carrying out their functions pursuant to the Act.
- 4.1.3 Council Members are expected to provide proof of their Vaccination status to the CEO. Sufficient evidence of a Vaccination status includes:
  - 4.1.3.1 A COVID-19 Vaccination digital certificate; or
  - 4.1.3.2 An Australian Immunisation Register immunisation history statement; or
  - 4.1.3.3 A copy of the completed card/form received following Vaccination(s); or
  - 4.1.3.4 A letter from a General Practitioner confirming Vaccination(s).
- 4.1.4 All information received and stored by the CEO in relation to a Council Member's Vaccination status will be undertaken in accordance with applicable policies.

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- 4.1.5 Council members are required to comply with all other control measures as determined by Council members to ensure compliance with applicable legislation and any health directions/orders that may be in place from time to time. This includes, but not limited to, the use of face masks and density requirements within the Chamber.
- 4.1.6 That all Council meetings be open to members of the general public as long as members of the public adhere to the same requirements placed on Council members and Council staff.
- 4.1.7 Further, any Council Members who are exhibiting any symptoms of COVID-19, regardless of their Vaccination status, should not attend a Council meeting.
- 4.2 Council Members with medical contraindication to COVID-19 vaccination
  - 4.2.1 Council Members who have medical contraindications to vaccination as determined by a medical practitioner are not considered to have refused the COVID-19 Vaccine.
  - 4.2.2 Council Members who cannot have the COVID-19 Vaccine due to medical contraindications to vaccination are expected, upon request, to provide the CEO with documented evidence of their contraindications from a medical practitioner.
  - 4.2.3 Council Members who have medical contraindications to vaccination as determined by a medical practitioner are expected to attend Council meetings via electronic means.

## Review & Availability

This policy will be reviewed every four years, or as required.

The public may may obtain a copy for a fee fixed by Council

The policy is available on Council's website [www.claregilbertvalleys.sa.gov.au](http://www.claregilbertvalleys.sa.gov.au)

## Document History

Approved by	Issue Date	Minute Reference – Details of Review
CGVC	22/11/21	Minute Ref: 348-21
CGVC	14/12/22	Reviewed By Council

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