

CLARE & GILBERT VALLEYS COUNCIL

INSTRUMENT OF DELEGATION

DISABILITY INCLUSION ACT 2018

05 JANUARY 2024

Delegation Sources

- Disability Inclusion Act 2018

Positions

Abbreviation	Position	Name
MD	Manager Development	Andrew Boyd Kench
Not Delegated - Remains with CEO	Not Delegated - Remains with CEO	
Not Delegated remains with Council	Not Delegated remains with Council	

Instrument of Delegation under the Disability Inclusion Act 2018

Provision	Power and Functions Delegated	Disability Inclusion Act 2018				
		Date Delegation to CEO	Date of Sub Delegation	Sub Delegate	Conditions and Limitations	Capacity of Council
section 16(2)	Prepare a disability access and inclusion plan	13 December 2023	14 December 2023	MD		State authority
section 16(4)(b)	Consult with people with disability and person or bodies representing the interests of people with disability and other persons or bodies in preparing a disability access and inclusion plan	13 December 2023	14 December 2023	MD		State authority
16(4)(c)	Call for submissions from members of the public	13 December 2023	14 December 2023	MD		State authority section
section 16(5)	Seek the approval of the Minister to prepare a single disability access and inclusion plan for the council and one or more other councils	13 December 2023	14 December 2023	MD		council

		Disability Inclusion Act 2018				
Provision	Power and Functions Delegated	Date Delegation to CEO	Date of Sub Delegation	Sub Delegate	Conditions and Limitations	Capacity of Council
section 16(6)	Vary a disability access and inclusion plan	13 December 2023	14 December 2023	MD		State authority
section 16(7)	Publish a disability access and inclusion plan, and any variation to a plan, on a website	13 December 2023	14 December 2023	MD		State authority
section 17(1)	Report annually to the Chief Executive Officer on the operation of the disability access and inclusion plan	13 December 2023	14 December 2023	Not Delegated - Remains with CEO		State authority
section 18(1)	Review the disability access and inclusion plan at least once in every 4 year period and prepare a report of the review	13 December 2023	14 December 2023	Not Delegated - Remains with CEO		State authority
section 18(2)	Provide a copy of the report prepared under section 18(1) of the Disability Inclusion Act to the Minister	13 December 2023	14 December 2023	Not Delegated - Remains with CEO		State authority

		Disability Inclusion Act 2018				
Provision	Power and Functions Delegated	Date Delegation to CEO	Date of Sub Delegation	Sub Delegate	Conditions and Limitations	Capacity of Council
section 23Q(1)	Provide to the Senior Authorising Officer such information relating to a specified person that the Senior Authorising Officer reasonably requires	13 December 2023	14 December 2023	Not Delegated remains with Council		State authority
section 23Q(2)	Provide the information to the Senior Authorising Officer in the manner and within the period specified in the notice	13 December 2023	14 December 2023	Not Delegated remains with Council		State authority
section 23Q(3)	Participate in consultation with the Senior Authorising Officer regarding a refusal or failure to comply with a notice	13 December 2023	14 December 2023	Not Delegated remains with Council		State authority
section 26(1)	Prepare and provide a report to the Chief Executive Officer of the administrative unit of the public service that is responsible for assisting a Minister in the administration of this Act	13 December 2023	14 December 2023	Not Delegated - Remains with CEO		State authority

		Disability Inclusion Act 2018				
Provision	Power and Functions Delegated	Date Delegation to CEO	Date of Sub Delegation	Sub Delegate	Conditions and Limitations	Capacity of Council
section 26(2)	Prepare and provide a report to the Chief Executive Officer of the administrative unit of the public service that is responsible for assisting a Minister in the administration of this Act	13 December 2023	14 December 2023	Not Delegated - Remains with CEO		State authority
section 27(2)	Provide information or documents prescribed by section 27 of the Disability Inclusion Act to another person or body	13 December 2023	14 December 2023	MD		State authority