

CLARE & GILBERT VALLEYS COUNCIL

INSTRUMENT OF DELEGATION

LAND AND BUSINESS (SALE AND CONVEYANCING) ACT 1994

9 JANUARY 2024

Delegation Sources

- Land and Business (Sale and Conveyancing) Act 1994

Positions

Abbreviation	Position	Name
CO	Compliance Officer	Boyd Kench & Adrian Mason
BO	Development Officer - Building	Don Collinge
PO	Development Officer Planning	Fraser Cormack & Henry Beesley
DCS	Director Corporate Services	Leanne Kunoth

Abbreviation	Position	Name
DWI	Director Works & Infrastructure	Amy Neubauer
EHO	Environmental Health Officer	KC Shumsher (Sam)
MD	Manager Development	Andrew Boyd Kench

Instrument of Delegation under the Land and Business (Sale and Conveyancing) Act 1994

		Land and Business (Sale and Conveyancing) Act 1994				
Provision	Power and Functions Delegated	Date Delegation to CEO	Date Sub Delegation	Sub Delegate	Conditions and Limitations	Capacity of Council
section 7	Respond to enquiries regarding prescribed matters by a vendor of land	13 December 2023	14 December 2023	EHO, BO, PO, CO, DCS, DWI, MD		council
section 8	Respond to enquiries regarding prescribed matters by a vendor of a small business	13 December 2023	14 December 2023	EHO, BO, PO, CO,		council

		Land and Business (Sale and Conveyancing) Act 1994				
Provision	Power and Functions Delegated	Date Delegation to CEO	Date Sub Delegation	Sub Delegate	Conditions and Limitations	Capacity of Council
				DCS, DWI, MD		
section 12	Provide information regarding any charge or prescribed encumbrance over land within the council's area of which the council has the benefit or insurance under Division 3 of Part 5 of the Building Work Contractors Act 1995 in relation to a building on land within the council's area	13 December 2023	14 December 2023	EHO, BO, PO, CO, DCS, DWI, MD		council