



Art Collection Policy

Responsible Officer	Chief Executive Officer
Relevant Delegations	Director Corporate Services
Legislation and References	Local Government Act 1999

Preamble

Council has invested in a collection of paintings, sculptures and murals for the cultural benefit of Clare & Gilbert Valleys residents and visitors alike. These are located across the Council district. This policy is about managing and maintaining these art works.

Objective

- To encourage and support a wide variety of creative expression and arts practice by community members.
- To protect the integrity of public art and provide for its commissioning, maintenance and de-accessioning.
- To guide what public art Council collects and invests in.
- To identify how Council should grow its art collection.
- To be consistent with Council's Cultural Tourism Strategy.

The Vision

To develop a collection of art works that are to a value of over \$5,000. Some art works will have a contribution from Council with a range of sponsors providing the balance. The focus is to retain artworks for the local community.

To Collect

All types of art works which reflect budgetary constraints.

Council may acquire objects for the collection by:

- Gifts to Council or community.
- Bequests to Council or the community.
- Unconditional Gifts to Council or the community.
- Commissions by Council.

Acquisitions must meet the following criteria

- Be over the market value of \$5,000

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Art Collection Policy

The Collection will be documented and managed thus:

- A register of the art works kept at the central Council office.
- A computer register of the arts works with digital photograph attached for insurance purposes. The issues covered in the register will include:
 - The title of the artwork
 - Artists' name
 - Description of the object
 - Measurements
 - Medium
 - Condition when accessioned
 - Donor/Vendor
 - Price or value when acquired
 - Provenance
 - Place and date of manufacture or production
 - Location of object
- Each piece of art work will be labelled with registration number for cross referencing

Deaccessioning Policy

No art works are to be deaccessioned and will not be removed from the collection without the approval of Council.

Lending Policy

Council will lend works to the various libraries and branch offices in the council area. Works loaned to other galleries with strict transportation guidelines and clear insurance coverage for the transport and display of the works.

Commitment to increasing access to the collection

The collection will be housed in Council buildings, parks and reserves. Council has a number of murals which are on Council and private buildings across the district. All art works need to be accessible to the community.

Council has an art house in Clare which provides a venue for local artists to show and sell their work and, from time to time, undertake workshops/teaching.

Council, from time to time, will utilise its other buildings to exhibit art works.

Art works will be accessible to those who are undertaking research.

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Insurance

That as soon as practicable after art has become the property of the Council, Local Government Risk Services must be notified for insurance purposes.

Transport

All art works need to be transported in a manner which maintains the integrity of the art piece.

Maintenance

Annual inspections are undertaken of art works located externally to ensure their integrity and there's no wear and tear damage that needs to be repaired.

Review

Art works will be reviewed annually to determine whether they are worthy to be retained as part of the public collection.

Review & Availability

This policy will be reviewed every four years, or as required.

The public may inspect a copy of this policy without charge at the Council offices during office hours and may obtain a copy for a fee fixed by Council

The policy is also available on Council's website www.claregilbertvalleys.sa.gov.au

References

Local Government Act 1999

Document History

Approved by	Issue Date	Minute Reference – Details of Review
CGVC	20/10/03	MB53/03
CGVC	01/08/13	Reviewed by Council
CGVC	21/05/18	Reviewed by Council
CGVC	15/08/22	Reviewed by Council

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