

CLARE & GILBERT VALLEYS COUNCIL

INSTRUMENT OF DELEGATION

FINES ENFORCEMENT AND DEBT RECOVERY ACT 2017

15 JANUARY 2024

Delegation Sources

- Fines Enforcement and Debt Recovery Act 2017

Positions

| Abbreviation | Position | Name |
|--------------|---------------------------------|---------------------------|
| CO | Compliance Officer | Boyd Kench & Adrian Mason |
| BS | Consultant Building Surveyor | Peter Harmer |
| BO | Development Officer - Building | Don Collinge |
| DCS | Director Corporate Services | Leanne Kunoth |
| DWI | Director Works & Infrastructure | Amy Neubauer |

| Abbreviation | Position | Name |
|--------------|------------------------------|--------------------|
| EHO | Environmental Health Officer | KC Shumsher (Sam) |
| MD | Manager Development | Andrew Boyd Kench |
| RO | Rates Officer | Karen Pfitzner |

Instrument of Delegation under the Fines Enforcement and Debt Recovery Act 2017

| | | Fines Enforcement and Debt Recovery Act 2017 | | | | |
|---------------|---|--|------------------------|-----------------------------------|----------------------------|---------------------|
| Provision | Power and Functions Delegated | Date Delegation to CEO | Date of Sub Delegation | Sub Delegate | Conditions and Limitations | Capacity of Council |
| section 9(2) | Pay prescribed fee to Chief Recovery officer for a determination under section 9 | 13 December 2023 | 14 December 2023 | EHO, BO, BS, CO, RO, DCS, DWI, MD | | issuing authority |
| section 20(4) | Receive notice of an arrangement between the Chief Recovery Officer and an alleged offender | 13 December 2023 | 14 December 2023 | EHO, BO, BS, CO, RO, DCS, DWI, MD | | issuing authority |

| | | Fines Enforcement and Debt Recovery Act 2017 | | | | |
|-------------------|---|---|-------------------------------|-----------------------------------|-----------------------------------|----------------------------|
| Provision | Power and Functions Delegated | Date Delegation to CEO | Date of Sub Delegation | Sub Delegate | Conditions and Limitations | Capacity of Council |
| section 20(18) | Receive notice from the Chief Recovery Officer of the termination or an arrangement with an alleged offender | 13 December 2023 | 14 December 2023 | EHO, BO, BS, CO, RO, DCS, DWI, MD | | issuing authority |
| section 20(19)(c) | Receive notice from the Chief Recovery Officer of the reinstatement of an arrangement with an alleged offender | 13 December 2023 | 14 December 2023 | EHO, BO, BS, CO, RO, DCS, DWI, MD | | issuing authority |
| section 22(1) | Provide to the Chief Recovery Officer prescribed particulars to enable enforcement of an expiation notice against an alleged offender | 13 December 2023 | 14 December 2023 | EHO, BO, BS, CO, RO, DCS, DWI, MD | | issuing authority |
| section 22(2) | Pay prescribed fee to Chief Recovery Officer for enforcement of an expiation notice | 13 December 2023 | 14 December 2023 | EHO, BO, BS, CO, RO, DCS, DWI, MD | | issuing authority |
| section 22(16) | Receive notice from the Chief Recovery Officer of an enforcement determination | 13 December 2023 | 14 December 2023 | EHO, BO, BS, CO, RO, DCS, DWI, MD | | issuing authority |

| | | Fines Enforcement and Debt Recovery Act 2017 | | | | |
|---------------|---|--|------------------------|-----------------------------------|----------------------------|---------------------|
| Provision | Power and Functions Delegated | Date Delegation to CEO | Date of Sub Delegation | Sub Delegate | Conditions and Limitations | Capacity of Council |
| section 23(3) | Participate in proceedings reviewing an enforcement determination of the Chief Recovery Officer | 13 December 2023 | 14 December 2023 | EHO, BO, BS, CO, RO, DCS, DWI, MD | | issuing authority |