



Art Collection Policy

Responsible Officer	Chief Executive Officer
Relevant Delegations	Manager Governance & Community
Legislation and References	Local Government Act 1999.

The Vision

To develop a collection of art works that are to a value of \$5,000. Some contribution from Council with a range of sponsors providing the balance, with the focus being the retention of artworks for the local community.

To collect:

All types of art works which reflect budgetary constraints

Council intend to acquire objects for the collection by:

- Acquisition from the local Rotary Art Show first prize winners
- Gifts to Council or community
- Bequests to Council or the community
- Unconditional Gifts to Council or the community

Acquisitions must meet the following criteria

- Be up to the market value of \$5,000
- Be selected by the Rotary Art Prize judges

The Collection will be documented and managed thus:

- A register of the art works kept at the central Council office
- A computer register of the arts works with digital photograph attached for insurance purposes. The issues covered in the register will include:
 - The title of the artwork
 - Artists name
 - Description of the object
 - Measurements
 - Medium
 - Condition when accessioned
 - Donor/Vendor
 - Price or value when acquired
 - Provenance
 - Place and date of manufacture or production
 - Location of object
- Each piece of art work will be labelled with registration number for cross referencing

Acquisitions will be the responsibility of:

A councillor or staff member of Clare and Gilbert Valleys Council will be the contact person for Rotary to liaise with throughout the planning of the event.

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Deaccessioning Policy

No art works are to be deaccessioned and will not be removed from the collection.

Lending Policy

Council will lend works to the various libraries and branch offices in the council area. Works loaned to other galleries with strict transportation guidelines and clear insurance coverage for the transport and display of the works.

Commitment to increasing access to the collection

The collection will initially be housed in Council buildings so that the community is able to access the works. Council will work towards the development of an art gallery/museum.

Insurance

That as soon as practicable after art has become the property of the Council, Local Government Risk Services must be notified for insurance purposes.

Strict transport & insurance guidelines need to be included with this policy.

Policy is for all art work not just Rotary Art Prize work.

Review & Availability

This policy will be reviewed every four years, or as required.

The public may inspect a copy of this policy without charge at the Council offices during office hours and may obtain a copy for a fee fixed by Council

The policy is also available on Council's website www.claregilbertvalleys.sa.gov.au

References

Local Government Act 1999

Document History

Approved by	Issue Date	Minute Reference – Details of Review
CGVC	20/10/03	MB53/03
CGVC	01/08/13	Reviewed by Council
CGVC	21/05/18	Reviewed by Council

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