



Temporary Food Permit Notification Form (One-Off)

This application must be lodged with the Clare & Gilbert Valleys Council at least fourteen (14) days prior to the event where the food will be served. This permit must be produced if requested on the day of the event by Council's Environmental Health Officer.

Please note that this permit does not cover your permit to use Council land or use a public road for business purposes (for example a street stall). A separate "Street Stall or Trading Table Licence Application" will need to be submitted to Council.

Please submit the completed application form to Clare & Gilbert Valleys Council, 4 Gleeson Street, Clare or via email to admin@cgvc.sa.gov.au For further information please contact the Environmental Health Officer on (08) 8842 6400.

A. Applicants Details

Business Name	
Contact Person	
Postal Address	
Contact Phone	
Email Address	

B. Food Event Details

Event Location			
Date of Event		Operating Times	
Number of people handling food		Is the food prepared on site?	YES <input type="checkbox"/> NO <input type="checkbox"/>
If no, what is the address where the food is being prepared?			
If the event is being held on Council land, has an appropriate facilities application for been completed?	YES <input type="checkbox"/>		NO <input type="checkbox"/>
Describe the type of food to be sold			

C. Food Safety Control

Are temperature control appliances available? Fridges, hot/cold food display	YES <input type="checkbox"/>	NO <input type="checkbox"/>
If yes, please specify		
Is a probe thermometer available for use on the day?	YES <input type="checkbox"/>	NO <input type="checkbox"/>
Are hand-washing facilities available at the event?	YES <input type="checkbox"/>	NO <input type="checkbox"/>
If yes, please state what facilities will be provided for food handlers to wash their hands		

D. Food Transport Vehicles

Will transport vehicles be used to transport food to the event?	YES <input type="checkbox"/>	NO <input type="checkbox"/>
If yes, is the vehicle a refrigerated vehicle?	YES <input type="checkbox"/>	NO <input type="checkbox"/>
If no, what other means will be used to ensure all potentially hazardous foods (if any) are kept under temperature control during transportation.	YES <input type="checkbox"/>	NO <input type="checkbox"/>

E. Declaration

I declare that the information contained in this **Temporary Food Permit Notification** form is accurate and complete. I am aware an inspection of my business may be undertaken prior to the event by Council's Environmental Health Officer. I understand the Officer may also be on duty during the function and may collect food samples for physical, chemical or microbiological analysis.

Name <small>(please use BLOCK letters)</small>	
Signature	
Date	

Office Use Only

Permit Number		Date	
Inspection Required	YES <input type="checkbox"/>	NO <input type="checkbox"/>	Date Inspected